

## HCEF Board August Minutes

Meeting: Thursday, August 14, 2025 - **SEAS Church**

**Members Present:** Leon Endres - President, Nick Conzemius - Treasurer, Todd Spaeth, Shawndel Spader, Rachel Koenigs, Stacey Bauer, and Kari Kasel - Secretary

**Members Absent:** Father Dave Hennen, Vice President Sarah Wise-Schwieger

**Ex Officio Members Not Present:** Jerry Bambenek

**Guests:** Luke Keene, Carma Spence

### Opening Prayer

- **Call Meeting to Order @ 7:48a**
- **Opening Prayer – Todd Spaeth**
- **Introduction of the guests and new members.**
  - Carma Spence
  - Luke Keene
  - Joel Molitor

Motion – Kari 2<sup>nd</sup> – Shawndel

DocuSign will be sent for signature.

- **Review and approve minutes from the July 10, 2025 board meeting.**
  - Motion – Nick 2<sup>nd</sup> – Rachel
- **Financial Information (Jerry)**
  - Financials approved. Motion - Nick, 2<sup>nd</sup> – Todd
  - Motion to move \$79,000 from equity to fixed for FAN expenses.
    - Motion – Kari 2<sup>nd</sup> - Nick
  - Luke will be joining the finance committee with Leon and Nick.
    - Motion – Kari 2<sup>nd</sup> – Shawndel

- Process for signing checks. Need to schedule a time to meet at the bank.
- Kari to work on the written procedure for future fund management.
- Funds Review – Meeting benchmarks for the year.
  
- **Review Endowment Agreement**
  - Need to receive an update on the status of the endowment setup.
  - A dollar amount needs to be determined at the next meeting.
  
- **Administrative/Marketing Support (Spader Group)**
  - **Administrative Update**
    - Newsletter planned for Nov 2025
  
- **Committee Updates**
  - **Marketing Committee Update**
  - **Spring Fling Update (Shawndel, Kari)**
  - **Breakfast - March 1, 2026**
    - Raffle - (2026 Breakfast)
    - 1,000 tickets @ \$50 each
      - \$5,000 – 1 winner
      - \$2,000 – 2 winners
      - \$1,000 – 2 winners
      - \$500 – 3 winners
  
- **School Events**
  - Back to School Night – Aug 27<sup>th</sup>
    - Parent Nights 9/16 and 9/17
  - Marathon Incentive Trip
    - Motion to approve up to \$1850
      - Motion – Leon, 2<sup>nd</sup> - Nick
  
- **Current SEAS School Needs (Stacey)**
  - Future need may be assistance for Eagle Bluff bussing/sponsorship.
  
- **Next meetings scheduled for September 11, 2025**

**Motion to adjourn at 9:44a. Nick – Motion, Todd - 2<sup>nd</sup>**

**Respectfully,**

A handwritten signature in black ink, appearing to read 'Kari Kasel'. The signature is fluid and cursive, with the first letter 'K' being particularly large and stylized.

**Kari Kasel, Secretary**